



Safety Committee Record of Minutes

Date: 10/20/2022 Time Started: 2:30 PM
 Chairperson: John Gruttadauria

I. Membership Attendance

Members Present	Members Absent
Willie Rinaldi	
John Gruttadauria	
Dan Maguschak	
Kevin Mayewski	
Nick Crawford	
Jeff Hughes	

II. Approval of Minutes

Meeting minutes from September meeting were approved by everyone in attendance.

III. Old Business

NO.	Recommendation(s) Not Completed
1	Fork Lift Training
2	Boom – Scissor Lift Certification
3	Winter Gear
4	Eye wash for power curber
5	

NO.	Recommendation(s) Completed	Date Completed
1	OSHA Training purchased and scheduled	10/21/22
2	Fire Extinguisher for new power curber	10/10/22
3	New company emails for Ipad users and office staff	10/3/22
4		

1. Fork Lift training scheduled for 10-25-22

2. Willie is waiting for someone from United Rentals to contact him to finish the certification process.
3. Received samples of jacket. Waiting for sample of hoodie before product will be ordered
4. Received eye wash stations for power curber. Need to be put on power curber

IV. New Business

New recommendations discussed at meeting.

NO.	Recommendation(s)
1	Fire Extinguisher for 80ft boom lift
2	Request to reiterate cold weather working procedures
3	National Protect you hearing month
4	
5	
6	

1. Need fire extinguisher for lift. There is a sign for one but nothing is on the machine
2. Tool box talk was conducted on the subject but a reminder with details will be sent to all employees
3. Flyer being sent out to all employees about the importance hearing protection.

Review of accidents/incidents reported since the last meeting.

Date Occurred	Injury/Illness Type	Department

Accident investigation report was completed regarding incident. See attached report

V. Reports

Three site inspections were completed. Glen Lyon Streetscape, Dallas Streetscape, Dupont Flood protection, VA Wilkes Barre, Miller Street - Luzerne

VI. Other Good for Committee

VII. Meeting Adjournment

Meeting adjourned at *(3:15 pm)*. The next meeting will be held *(11-17-22 3:30 pm at Joyce Insurance Office)*.