



## Safety Committee Record of Minutes

Date: 1/20/2022 Time Started: 3:15 PM

**John Gruttadauria**

Chairperson: \_\_\_\_\_

### I. Membership Attendance

Members Present	Members Absent
Willie Rinaldi	
John Gruttadauria	
Dan Maguschak	
Kevin Mayewski	
Nick Crawford	
Jeff Hughes	

### II. Approval of Minutes

This was a reorganization of committee so no previous minutes exist.

### III. Old Business

NO.	Recommendation(s) Not Completed
	No old business since this was first meeting

NO.	Recommendation(s) Completed	Date Completed

*Other old business discussed at meeting.*

#### **IV. New Business**

New recommendations discussed at meeting.

NO.	Recommendation(s)
1	Inventory of First Aid Kits and Fire Extinguishers in vehicles
2	Review Safety Manual – Is everything applicable to Multiscope
3	Safety Orientation form – Project Start up
4	Check safety harnesses for expiration dates

Review of accidents/incidents reported since the last meeting.

Date Occurred	Injury/Illness Type	Department
	No injuries	

- 1. John will get a list of vehicles from Doug. Spreadsheet to track progress have been created*
- 2. All members will review safety manual. Make suggestions. John will check to see if certain items need to be in manual for insurance reasons*
- 3. Willie said to look at the form he uses and compare it to the one presented at the meeting and add anything not on the form reviewed. Once approved it will be distributed to foreman*
- 4. Kevin mentioned that some of our safety harnesses are out of date. John will inventory. Any outdated harnesses will be thrown out and new ones ordered*

#### **V. Reports**

*No reports at this time.*

#### **VI. Other Good for Committee**

*Bylaws were ratified by all committee members.  
John showed committee members where PPE storage cabinet is located and its contents*

#### **VII. Meeting Adjournment**

Meeting adjourned at (4:20 pm). The next meeting will be held (2-17-22 3:00pm).

